OFFICER DECISION RECORD

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| **Officer:**  Sarah TromanHead of Neighbourhoods | **Date of Decision:** 16/03/2022 |
| **Title/Reference:** Extension of Fleetwave Contract**Delegated Decision Ref**: 22/15/NS |
| **Consultee Member (if applicable):** Not applicable |
| **Record of Decision:**That Neighbourhood Services extend the contract for the Fleetwave system for a period of 1 year until 1st May 2023 whilst the wider Neighbourhood Services Software is implemented. Chevin Fleet Solutions has been in use for a number of years, (Previously known as RoadBase from 2001, then upgraded to FleetWave SaaS product in 2018).Once the new Fleet Manager is in post, and more is known about the wider software contract the fleet management software will be reviewed and appropriate contracting and procurement put in place. During the next 12 months further work will be done around the potential and limitations of the existing system to better inform future requirements and ensure the service secures a suitable software solution. |
| **Legal Powers / Authority:** The Head of Neighbourhood Services has delegated authority within the Constitution as follows:3.01.17.1 To take all operational decisions in respect of the Council’s functions in respect of car parks, cemeteries and crematorium, fleet, trade waste, waste, transfer station, Hermitage Lane depot, parks and open spaces, street cleansing, town centre management and waste and recycling. |
| **Implications:**You should also consult any other relevant officers if you think the decision will have an impact on their areas of responsibility. | **Relevant Legislation:** Not applicable  |
| **Finance:** The current and ongoing cost of the Fleetwave system is £1,736.40 (inc. VAT) per month |
| **HR:** Not applicable |
| **Climate Change:** No implications on the Council.  |
| **Data Protection:** Not applicable |
| **Human Rights:** The Human Rights Act 1998 is not engaged as an individual is not directly affected by the recommendation |
| **Equality and Diversity:** No implications |
| **In consultation with:**(Where applicable) | **Head of Paid Service:** N/A |
| **Monitoring Officer:** No specific comments |
| **Section 151 Officer:** No specific comments |
| **Signature of Decision Taker:**(Please do not ‘pp’) | **Sarah Troman** |

Please send all decision for publication to: Democratic Services, at democraticservices@mansfield.gov.uk.

All decisions with exempt information should be sent to Mark Pemberton, Democratic Services Manager at mpemberton@mansfield.gov.uk.